

ANNUAL REPORT



June 2007

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Dear Friends,

Greetings to all of our friends from Wings of the Dawn International Institute for Children (WoD). This year marks WoD's 11th year of working to help reform the social issue and provide access to supplemental educational materials and supplies to African children, while promoting awareness as goodwill ambassador for the United States abroad.

During our 11 years, Wings of the Dawn has shipped over 170,000 donated educational materials and supplies from the United States of America and Brazil to Africa. These books were distributed among schools, libraries and relief organizations in Nigeria, Mozambique and Gambia. This has help toward building an economically stable and productive society in African communities by ensuring access to quality educational opportunities and materials for its citizens.

This past year has been a milestone in the history of Wings of the Dawn as we evolved into building a self-sustainable library with a great emphasis on community ownership and capacity building.

We began our pilot project in Mandinaba, The Gambia, when the people expressed to Wings of the Dawn through Lesley Copeland a Peace Corps volunteer, their strong desire to have a community learning resource center. Wings of the Dawn gave the villagers a challenge. We offered to give the village \$1500 and a time frame of one month to construct a temporary library to be used in fundraising efforts.

A committee was formed and a family donated their restaurant, the villagers donated their time and in less than a month and under budget the people of Mandinaba converted the restaurant into a temporary library complete with shelves, tables, and chairs. The library is open 7 days a week from morning into the late evening hours. Volunteers are providing the staffing and they are learning about the skills necessary to run a library.

Even without a permanent resource center and no state of the art equipment this temporary library has become the activity center for Mandinaba. A "Kiddie Corner" was started where preschoolers meet on a regular basis to be introduced to the library. A volunteer teacher is currently teaching them about health issues through books, lessons and singing. Young people are using the library for a "quitting tobacco" group.

This collaborative effort with the villagers has led to the creation of Wings of the Dawn first Resource Center in The Gambia that will provide reading and education opportunities to over 2,000 youth.

Our newly formed partnership with Rhythm Band Instruments, a company that produces educational musical instruments in Fort Worth, Texas, to provide free storage for books and educational supplies. This partnership has resulted in another opportunity to receive; pack and ship donated educational musical instruments to African children more efficiently. There are potential opportunities for this partnership to establish collaborative music centers in our future Learning Libraries. With the introduction of music to the current learning center, we can help at-risk children learn independence, interdependence, and a love of learning. They also could learn life skills by learning how to work together in a group, to accept constructive criticism and to build confidence in their educational abilities.

Most importantly, I would like to express my sincere thank you to Lesley, Bill and Holly Copeland and their family and friends for their hands on approach to support WoD's project as well as help us grow our individual donor base to an amazing number of committed donors from California.

Thank you to our donors at large from our board members to all that have supported our project through in-kind donation, time, pro-bono service and financial support, your willingness to give has not only support the project but knowing that we share similar dream and passion for the children of Africa is a rewarding spirit that helps us to focus on the mission and vision of the organization. Your donation has not only expanded the minds of many but has also influenced an entire village to expand its talents and imagination and to embrace all the possibilities that our resource center can give.

In a desire to create an even greater opportunity for learning and personal growth, Wings of the Dawn has proudly joined their efforts with the people of Mandinaba, and together we are setting forth on a phased-in plan. Together we will establish a state of the art resource library within their community with a budget of 150k. We seek to make the resource center a reality as well as implement this as a prototype in other African rural communities.

It has been an exciting year of learning and discovery. The coming year will be a challenge but if we stay focused on our mission of service it will be even more exciting and fulfilling.

We look forward to your on going support.

Sincerely, Ade Otenaike Executive Director Wings of the Dawn International for Children

CURRENT PROGRAM

Book Collection

This program is promoted by developing relationship with individuals, public and private schools, corporation, rotary clubs, sorority and foundations in the United States. Books and school supplies are derived from in kind donations from this partnership to be distributed to schools, libraries and resource centers in rural communities of Africa. 92% of all funds collected have been used for covering the expenses of this program including shipping costs, distribution and inspection.

Books sent to Africa will be used for many years and often serve as goodwill ambassadors for the United States. For that reason, only books of the highest caliber are recommended for shipment. Based on WOD experience and practice, the three main criteria to apply are physical condition, age, and content.

Adopt-A-School

This program is promoted by developing a relationship with partner elementary school in the United States and rural elementary school in Africa, where students of similar grade begin a formal relationship by writing friendly letter to one another in relation to geographical location, weather, lifestyle and subject discussion (letters are screened by school officials and WOD personnel prior to delivery). This offers school administrators and personnel's of partner schools to evolve into developing strategic approach to assist partner schools in Africa to improve process and procedure best practice to achieve and enhance their educational growth.

This program will encourage and promote educational counseling, mentoring at-risk-student. WOD officials will assist in administering and implementation monitor the implementation process of the program to improve self-esteem of African children in rural communities of Africa.

Web Presence for African Children

This is an extension of the adopt-a-school program; the goal of this program is to develop a basic web presence for schools that participate in the program. Website project will be initially developed and implemented by WOD officials; the goal is to eventually train students from schools that are currently participating in the program the art of basic website development. The Basic Web Design and Intro to Internet tutorial and training will be administered by WOD personnel on an on-going basis.

Library for Africa

This program is an initiative of WOD resource center with a goal of establishing a central location in the communities that we are currently serving where children will have ongoing access to educational resources during and after school hours with access to internet technology to continue to encourage life long reading and learning habit among African Children.

FINANCIAL STATEMENT FISCAL YEAR 200	7
REVENUE	2007
Donations	
Individual	2,455.0
California	4,970.0
Fort Worth	2,531.0
	1,013.6
Corporation	1,000.0
KBO Accounting (Bladensburg, MD) Leadership Worth Following (Fort Worth)	2,000.0
Advance Medical (Arlington, TX	200.0 81.2
Recycling/Magazine	
Fotal Revenues:	14,250.8
EXPENSES	
Program	
US to Nigeria	0.0
a. Duties and Port Feesb. Carrier	4, 160.0
c. Book counting and incidental	392.7
d. Transport and Storage	249.4
US to Gambia	
a. Duties and Port Fees	200.0
b. Carrier	3, 825.0
c. Book counting and incidentald. Transportation Gambia	265.0
e. Fund disbursed to Exodus	350.0
	710.0
Mandinaba Library Project	1,500.0
Total Shipping	11,652.1
Travel Africa	0.0
Total Travel	0.0
Program Total	11,652.1
Fund Raising/ Networking/Seminar	
Networking Seminar	503.8
Total	503.8

Administration	
State of VA (annual registration)	
Transaction/wire/bank fees	55.00
Gift	89.00
Telephone (local/LD)	42.08
Postage/ DHL Courier	897.91
Stationary and supplies	245.85
	248.61
Total Administration	1,578.45
Total Expenses	13,734.41
NET INCOME	<u>516.45</u>

PROPOSED CASH BUDGET FOR FISCAL YEAR 2008

INCOME	
Capital Campaign	\$140,000
Corporate Partnership	\$40,000
Individual/Board Donation	\$25,000
Foundation Solicitation	\$30,000
Special Events	\$16,000
Total Projected Income	\$251,000

PROGRAM EXPENSE

1 st QUATER		
Banjul Gambia		
Transportation		\$600
Shipment		\$4,000
Sorting		\$320
Port Transportation		\$550
	Total: Gambia Shipment	\$5,470
2 nd QUATER		
Lagos, Nigeria		
Transportation		\$600
Shipment		\$3,800
Sorting		\$320
Port Transportation		\$550
	Total: Lagos Shipment	\$5,270
3 rd QUATER		
Port Harcourt, Nigeria		
Transportation		\$600
Shipment		\$4,500
Sorting		\$320
Port Transportation		\$550
46	Total: Port Harcourt Shipment	\$5,970
4 th QUATER		
Inspectors Travel		
Board		\$1,400
Air Travel		\$3,000
Visa for 2		\$150
In Country Travel		\$550
	Total: Inspector Travel	\$5,100

Adopt a School		
Support		\$1,200
Total: A	dopt a School	\$1,200
Library		
Mandinaba Library		\$150,000
Lagos Resource Center		\$10,000
Total: L	ibrary	\$160,000

Total Program Expense

\$183,010

CAPACITY BUILDING

Fundraising		
Stationary		\$200
Printing		\$200
Postage		\$300
Signage		\$200
Award/Prizes		\$300
Facilities Rental		\$1,000
Public Relations		\$100
	Total: Fundraising	\$2,300
Administration		
Postage		\$200
Office Supplies & Stationary		\$250
Telephone & L/D		\$1,500
Insurance		\$1,200
Printing and copying		\$350
Audited Financial Statements		\$5,000
Rent		\$3,540
Utilities		\$600
	Total: Administration	\$12,640
	Total. Administration	\$12,040
Personnel		
Executive Director		\$35,000
Fringe Benefits		\$4,200
Intern (part-time)		\$8,000
Consultant		\$5,000

Total: Capacity Building

\$67,140

Total Budget:

\$250,150

Our Goal is to raise \$251,000

Major Additions to proposed Cash Budget:

- Increase number of shipment in 2008
- Plan to establish state of the art library facility in Mandinaba (In Progress)
- Plan to establish neighborhood resource center in Lagos
- Identify industry standard salary for administrative personnel to improve organization capacity building for a sustainable program
- (*) Executive Director's salary of \$35k includes 12% for overhead and fringe benefit

\$52,200

General Governance

The duties of the various bodies within Wings of the Dawn International Institute for Children are determined by the laws of the State of Texas and by the organization governance policy and By-Laws. This organization governance policy is decided by the Board of Directors (Board).

The Board and the Executive Director are responsible for the management of the Organization. Other governance bodies have an assisting and supporting role. WOD prepares annual and interim financial statement according to general accounting principle. The Organization's head office is in Fort Worth, Texas. Presently the Board has not decided to identify an independent auditor due to the current size of the organization. To the maximum extent possible, organization actions and records are taken and recorded appropriately.

The decision-making bodies with responsibility for managing the Organization are the Board and the Executive Director. The operations of the Organization are coordinated through the Executive Director and volunteer members. Day-to-day operational responsibility rests with the project area and assigned volunteer members with related task.

Board of Directors

The Board under the organization By-Laws and principles manage WOD. According to the organization articles of incorporation, the Board currently consists of 5 volunteered members appointed by vote at the Annual Board Member Meeting. All directors are required to be active with hands-on approach with the organization activities. And to disclose circumstances that might be perceived as a conflict of interest.

- The Board supervises the operation and management of WOD and decides on significant matters relating to strategy, investments, organization and finance.
- The Board is responsible for overseeing management and for the proper organization operations. It is likewise responsible for overseeing the proper supervision of accounting and control of financial matters.
- The Board has defined a working order, the principles of which are published in the annual report and on the organization's website.
- The Board elects a Chairman and a Vice Chairman from among the Board members and appoints the Executive Director and Vice President.
- The Board approves the organizational structure.
- The Board evaluates its performance annually.
- The Board also reviews the By-Laws annually and amends it when required.
- The Board meets regularly on a monthly members meeting at least ten times a year.

Accountability and Control

- 1. The President / Executive Director has supervisory responsibility for the treasurer of Wings of the Dawn and each affiliate.
- 2. All financial books and records are kept in a manner consistent with Generally Accepted Accounting Principles.
- 3. All financial books and records are open for public inspection at corporate headquarters during normal business hours upon request.
- 4. An annual report is prepared within three months after the close of each fiscal year. This report will account for the current financial status of the organization and describe all

material progress made with the projects of the organization. A copy of the annual report is sent automatically to each major donor (one who contributes at least \$5,000 in the applicable fiscal year) and to all other donors upon specific request. The annual report is also made available to the general public on the Internet, or at corporate headquarters during normal business hours upon request. The Internet version may be freely downloaded. A non-donor may also have a hard copy of the annual report furnished to him by mail, at cost, upon request.

General Mode of Operation

- 1. We will stay abreast with available information concerning developments in the field of education in our project countries. This includes compiling and updating our school "shopping list" based on needs determined by both current reports and personal visits by our personnel to the project countries.
- Each year, at least one Board representative will visit each project country to assess needs, search for new qualified recipients of gathered materials, coordinate distribution of materials shipped, and evaluate and adjust allocations previously made.
- 3. We will continue soliciting gifts in kind of books and school supplies from donors in the United States.
- 4. We will continue our program of soliciting monetary contributions from individuals, charitable foundations and contributions of money and service from multinational corporations and NGOs doing business in our project countries in order to finance and arrange for shipping of donated materials and expand our programs.
- 5. We will continue collected materials of English language from the United States. In this connection, we will continue coordinating with local and multinational NGOs and government authorities in identifying schools and community groups for receipt of the materials we gather and send. Partnering NGOs normally will bear the costs of bringing the shipped materials from the port of destination to the places in the country where they will be ultimately used. Local NGOs will also see to their proper use. Annual visitors from our organization will also verify that materials previously shipped are being properly utilized.
- 6. Once our program of collecting and sending books and school supplies is well established in one location, the program will be expanded to other communities and countries. Such communities and schools that are candidates for receiving materials from this organization must have a good record of community involvement, physical infrastructure, and a willingness to work out their own problems if necessary without outside help. Ideally, there should be a spirit of pro-activeness in the community.
- 7. Future projects may include training and assisting in the establishment of school and

library organization and construction. However, such projects will not be undertaken until we have the personnel and financial means to institute such new projects while continuing to operate our original book collection and shipping projects.

PERSONNEL

BOARD OF DIRECTORS:

- 1. Adeoye E. Otenaike
- 2. Andrew Lee
- 3. Rick Giberson
- 4. Jo Baker
- 5. Elizabeth Otenaike

ADVISORY BOARD

- 1. Steve Uwazie (Netsoluions Ltd. Nigeria)
- 2. Yinka Adetola (Alied Health Company. USA)
- 3. Segun Otenaike (Crown Cork Ltd. Nigeria)

STAFF PERSONNEL

- 1. Christy Okhihuare
- 2. Nicholas Kopay
- 3. Art Rose
- 4. Bill Copeland
- 5. Holly Copeland
- 6. Funmi Otenaike
- 7. Melvin Freeman
- 8. Shingsai Chando
- 9. Aaron Otenaike
- 10. Simone Otenaike
- 11. Andrew Duya Program Officer (Nigeria)
- 12. Lesley Copeland Country Director (The Gambia)
- 13. Ousman Bah Program Officer (The Gambia)
- 14. Kemi Ogundeko Regional Program Officer (West Africa)

SPONSORS

- <u>Rhythm Band Instrument</u>
- Leadership Worth Following
- KBO Tax and Accounting Services
- Ecropolis
- Manage2Manage Consultant
- Advance Medical Services

PARTNERS

- Center for Development Support Initiatives (CEDSI) Nigeria
- Women Consortium of Nigeria (WOCON) Nigeria
- NAFAA Mandinaba, The Gambia
- African Children Libraries (ACL) USA
- African Refugees Foundation (AREF) Nigeria